



Grievance Outcome Appeal to the Chancellor

A grievance appeal should be made within ten (10) working days after receiving the Grievance Committee's Report. A copy of the appropriate report that is being appealed--the Review of Request for Grievance Hearing (Form 2534/009) or the Grievance Committee's Report of Findings and Recommendations (Form 2534/012) must be attached.

Date: _____

Name of Grievant Requesting Appeal: _____

Department/Division: _____

Name of Respondent(s): _____

I request an appeal of the grievance report, as attached. The following states the specific reasons as to why the decision and/or recommendations are not acceptable to me.

Signature of Grievant Requesting Appeal

----- ***For Use by the Chancellor Only*** -----

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I uphold the grievance report and will not accept the appeal of the decision for the following reasons.

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I accept the appeal, for the following specific reasons, and I recommend the following course of action to remedy the situation.

Signature of Chancellor

Date

Chancellor should send original of appeal form and all attachments to the Grievance Officer with copies sent to the Vice Chancellor, the Committee Chair, the Grievant and the Respondent(s) within five (5) working days after receiving the appeal form.